ASCLS Constituent Society (CS)
Advocacy Checklist*

AUGUST
☐ Have in-person Labvocate Symposium attendees begin reaching out to their congressional offices about scheduling in-person visits with their Congressperson or staff member.

SEPTEMBER
☐ The week prior to the Labvocate Symposium, have attendees who have not heard back from their Congressional offices or do not yet have a scheduled appointment follow up. *(This may occur in October, depending on the exact date of the Labvocate Symposium.)*

☐ Labvocate Symposium takes place. *(This may occur in October, depending on exact scheduling.)*

☐ Labvocate virtual advocacy, including soliciting PAC donations from your CS members. *(The focus on this may occur in October, depending on the exact date of the Labvocate Symposium.)*

OCTOBER
☐ Labvocate Symposium attendees should follow up with their congressional offices to thank the member and/or staff for their time, recap agenda items, and reiterate any requests.

JANUARY
☐ Review the ASCLS MLPW website for Lab Week celebration ideas.

☐ Begin planning a CS group event for Lab Week Run.

FEBRUARY
☐ Request a Governor’s Proclamation for Lab Week.

☐ Finalize plans and promote CS group event for Lab Week Run.

APRIL
☐ Medical Laboratory Professionals Week takes place. Use this opportunity to thank your CS members and leaders for their support of the profession.

☐ Use MLPW as an opportunity to focus on ongoing advocacy efforts, including soliciting PAC donations or participating in career recruitment initiatives.

☐ Solicit PAC donations at your CS meeting. *(Timing may differ based on the dates of your CS meeting.)*

MAY
☐ Consider budgeting for at least one or more person(s) to attend the Labvocate Symposium on behalf of your CS. *(Timing may differ based on your financial/operational year.)*

JUNE
☐ Solicit PAC donations during the Joint Annual Meeting. See Society Calendar on the Leadership Resources page for exact dates.

JULY
☐ Identify the person(s) who will attend the Labvocate Symposium on behalf of your CS as budgeted in May.

*This checklist includes advocacy best practices common to all CSs. Your CS might also organize or participate in additional advocacy efforts not included here.

Additionally, letter-writing campaigns occur on an as-needed basis and are therefore not reflected as an individual checklist item.

Questions may be forwarded to Jen Mehlretter jenm@ascls.org