

ASCLS Constituent Society (CS)

Advocacy Checklist*

- AUGUST** Have in-person [Labvocate Symposium](#) attendees begin reaching out to their congressional offices about [scheduling in-person visits](#) with their Congressman or staff member.
- SEPTEMBER** The week prior to the [Labvocate Symposium](#), have attendees who have not heard back from their Congressional offices or do not yet have a scheduled appointment follow up. *(This may occur in October, depending on the exact date of the Labvocate Symposium.)*
- [Labvocate Symposium](#) takes place. *(This may occur in October, depending on exact scheduling.)*
- [Labvocate](#) virtual advocacy, including [soliciting PAC donations](#) from your CS members. *(The focus on this may occur in October, depending on the exact date of the Labvocate Symposium.)*
- OCTOBER** [Labvocate Symposium](#) attendees should follow up with their congressional offices to thank the member and/or staff for their time, recap agenda items, and reiterate any requests.
- JANUARY** Review the [ASCLS MLPW website](#) for Lab Week celebration ideas.
- Begin planning a CS group event for [Lab Week Run](#).
- FEBRUARY** Request a Governor's Proclamation for Lab Week.
- Finalize plans and promote CS group event for [Lab Week Run](#).
- APRIL** Medical Laboratory Professionals Week takes place. Use this opportunity to thank your CS members and leaders for their support of the profession.
- Use MLPW as an opportunity to focus on ongoing advocacy efforts, including [soliciting PAC donations](#) or participating in [career recruitment](#) initiatives.
- [Solicit PAC donations](#) at your CS meeting. *(Timing may differ based on the dates of your CS meeting.)*
- MAY** Consider budgeting for at least one or more person(s) to attend the [Labvocate Symposium](#) on behalf of your CS. *(Timing may differ based on your financial/operational year.)*
- JUNE** [Solicit PAC donations](#) during the Joint Annual Meeting. See Society Calendar on the [Leadership Resources page](#) for exact dates.
- JULY** Identify the person(s) who will attend the [Labvocate Symposium](#) on behalf of your CS as budgeted in May.

***This checklist includes advocacy best practices common to all CSs. Your CS might also organize or participate in additional advocacy efforts not included here.**

Additionally, letter-writing campaigns occur on an as-needed basis and are therefore not reflected as an individual checklist item.

Questions may be forwarded to Jen Mehlretter jenm@ascls.org