# How to Access Your Member Roster

## 1. Go to members.ascls.org

🐸 New Tab	× +					
$\rightarrow$ G	Q members.ascls.org					
port bookmarks 👈 Getting Sta	etting Sta 🛞 http://members.ascls.org/ — Visit					
Open previous tabs? You can resto						
	This time, search with: G 🖲 b 🚯 🚥 W 🚖 🗆 🕓					

### 2. Click on "Your Member Account"

× +

O A https://members.ascls.org



#### One Voice, One Vision

The American Society for Clinical Laboratory Science is the preeminent organization for clinical laboratory science practitioners.

### 3. Login with your username and password Nor Member Account | Connect Community | CE Organizer Vour Member Account | Connect Community | CE Organizer

JOIN OR RENEW MEMB	ER/CUSTOMER LOGIN EVENTS	ASCLS STORE	LEADERSHIP ROSTERS
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Home



# 4. Click on "My Committees & Groups"

Clinical Laboratory Science

JOIN OR RENEW	MEMBER/CUSTOMER LOGIN	DONATE	EVENTS	ASCLS STORE	LEADERSHIP ROSTERS			
ACCOUNT DETAILS	Home > My Profile							
My Profile								
Renew Your Membership	My Profile							
My Billing Information								
My Receipts	Dersonal Profile Information							
My Invoices								
Make a Donation	Edit vour profile informat	ion bolow a	nd click say	o changos. Vou n	aav provide a socond addross			
BOOKMARKS	adding it to the additional location section.							
My Committees & Groups	Be sure to select the appropriate address type from the drop down menu.							
CE Organizer								
Labucate-Online Learning								
LEADERSHIP ROSTERS	Prefix:		-		~			
Board of Directors and Reps to Other Organizations	First Name:*		Т	EST				
Committees, Forums, Councils and Assemblies	Middle Name:							
Constituent Society Leadership Rosters	Last Name:*		Т	EST				
Logout	Suffix:							
	Member Type:		Pr	ofessional Join				

258973342

Contact ID:

# 5. To View the Entire Roster click on the Group Name



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Your Member Account | Connect Community | CE Organizer

JOIN OR RENEW	MEMBER/CUSTOMER LOGIN	DONATE	EVENTS	ASCLS STORE	LEADERSHIP	ROSTERS	
ACCOUNT DETAILS	<u>Home</u> > <u>My Committees</u>						
My Profile							
Renew Your Membership	My Committees & Groups						
My Billing Information	,						
My Receipts							
My Invoices							
Make a Donation	My Active Committees						
BOOKMARKS	Below is a list of Committee	s, Scientific	Assemblies	, and State Societ	ies that you cu	urrently belong to.	
	Area 2111 involved in			5	Status	Action	
My Committees & Groups	West Virginia Constituent Soc	iety		A	Active	View Position Roster	
CE Organizer	Expiration Date: 7/31/2025   Cost: \$20	.00   Term: 1 Yea	(s)				
Labucate-Online Learning							

#### Other Available Committees

### 6. Click "Download Roster"



Your Me

**NOTE: DO NOT USE** 

JOIN OR RENEW	MEMBER/CUSTOMER LOGIN	DONATE	EVENTS	ASCLS STOR	"Send Email Notice"

ACCOUNT DETAILS

Home > My Committees

My Profile

Renew Your Membership

My Billing Information

My Receipts

My Invoices

Make a Donation

BOOKMARKS

### West Virginia Constituent Society

Administrative Tools:



My Committees & Groups

## **Extra Information**

- After you click "download roster", you will receive a CSV file
  - Do not share this information with the wider Constituent Society, ASCLS, medical laboratory community, etc without member permission
  - This includes emails or text messages
- The roster only shows active members
- Anyone can pull a leadership roster in three different ways:

